

Bath & North East Somerset Council	
MEETING:	Communities, Transport and Environmental Policy Development & Scrutiny Panel
MEETING DATE:	22nd January 2018
TITLE:	Bath and North East Somerset Council Operational Plan 2018-19
WARD:	All
AN OPEN PUBLIC ITEM	
List of attachments to this report: B&NES Council Operational Plan 2018-19 <ul style="list-style-type: none"> • Appendix One: Revenue Budget Savings Proposals • Appendix Two: Capital Programme – New and Emerging Items 	

1 THE ISSUE

- 1.1 This report presents the Council's Operational Plan to the Panel for consideration and feedback as part of the Council's operational planning and budget development process.

2 RECOMMENDATION

The Panel is asked to;

- 2.1 Comment on the draft Operational Plan and;
- 2.2 Identify any areas of feedback the panel would like to refer to the relevant Portfolio holders and Cabinet for further consideration as part of the operational planning and budget development process.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 The resource implications are contained within the draft Operational Plan and its appendices.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 This report sets out the framework for the operational planning and budget processes which lead up to the statutory and legal requirement for the Council to set a budget in February 2018. Proportionate equality analysis is being carried out on the proposals within the Operational Plan by the Council's Communities Team.

5 THE REPORT

- 5.1 This Plan forms an important part of Bath and North East Somerset Council's strategic planning framework. The plan translates the Council's overarching Corporate Strategy and vision for the future into a more detailed operational plan, setting out the key activities and projects that the Council plans to deliver to achieve this.
- 5.2 In previous years, plans have been structured through the Council's three Directorates. However, the Council faces unprecedented pressure and has been working on a cross-Council transformation programme to help manage its funding gap and transform the way in which it operates. The plan for this year reflects this and brings together the proposals into a single Operational Plan for 2018-2019.
- 5.3 It has a 2 year focus, aligned with the budget planning process, although it will reference the Council's longer term (years 3 – 5) direction of travel.
- 5.4 The plan is structured by Cabinet Portfolios in line with the budget structure and identifies the key changes in service delivery over 2018-19 and 2019-20 where appropriate. It also outlines the individual budget proposals.
- 5.5 The plan contains a greater level of detail for the coming year. The detail for the following years will continue to develop as Council policy evolves and the plan will be updated annually. This edition of the plan will be considered by Policy Development and Scrutiny Panels in January 2018, having been developed on behalf of the Cabinet, and will inform the 2018/19 budget setting process.

January PDS process

- 5.6 During January 2018, the draft Operational Plan is being presented to each of the Policy Development and Scrutiny (PDS) Panels. Panels should only concentrate on the parts of the plan relevant to their own remit.
- 5.7 The Panel is asked to consider the implications of the draft Operational Plan and make recommendations to the relevant portfolio holders and Cabinet. Where the panel wishes to either increase expenditure or reduce savings targets, alternatives should be proposed.
- 5.8 The key change proposals contained within the Operational Plan have been structured by the Cabinet Portfolio areas. At the meeting, the relevant lead will highlight those aspects of the plan that are directly relevant to the panel. The table below maps the remit of this panel to the related Portfolio area(s):

Communities, Transport & Environment PDS Panel remit	Cabinet Portfolio
<ul style="list-style-type: none">• Transport Development (transport planning/policy, major transport infrastructure)• Major Transport Schemes• Highways, Parking and Transport• Natural Environment, Green Infrastructure & Sustainability	Transport and Environment

<ul style="list-style-type: none"> • Community Safety • Improve the quality of life of the communities (older people and of children, young people and families) at risk and narrow the gap between the worst performing wards / neighborhood's and other areas across the district. • Leisure and Culture (Sport & Active Lifestyles), • Environmental Services 	Development and Neighbourhoods
<ul style="list-style-type: none"> • Big Society/3rd Sector Funding Initiatives 	Economic and Community Regeneration
<ul style="list-style-type: none"> • Libraries 	Transformation and Customer Services

Next steps

5.9 Cabinet will consider the feedback received and prepare the Operational Plan for final consideration and agreement at Cabinet and Council in February 2018.

6 RATIONALE

6.1 The Council is required to set a budget which identifies how its financial resources are to be allocated and utilised.

6.2 The attached Operational Plan sets out the context and process for the Council's operational planning and budget development.

7 OTHER OPTIONS CONSIDERED

7.1 The Operational Plan set out a package of options that reflect the Council's overarching vision and Corporate Strategy.

8 CONSULTATION

8.1 Council meetings have been held with officers and cabinet members during the development of this Operational Plan. A number of Area Forum meetings and a meeting with the Third Sector Group were also held during November and December in order to give partners, stakeholders and members of the public the opportunity to hear more about the budget challenge facing us, express views on potential impacts and local priorities and raise ideas and questions.

8.2 A short animation with information about the budget process has been developed and publicised online in order to raise awareness and communicate key messages: https://www.youtube.com/watch?v=teev4Wdzu_w

8.3 A programme of engagement with staff affected will be developed and undertaken as appropriate.

9 RISK MANAGEMENT

A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

Contact person	<i>Louise Fradd, Strategic Director Place</i> <i>Andrew Pate, Strategic Director Resources</i>
Background papers	<i>List here any background papers not included with this report, and where/how they are available for inspection.</i>
Please contact the report author if you need to access this report in an alternative format	